



VPA Position Paper

Emergency Management Plans

The Victorian Principals Association (VPA) reinforces the need to have non-complicated and effective Emergency Management Plans in place.

Purpose

The Victorian Principals Association (VPA) strongly recommends that the process is streamlined to ensure accurate and readily accessible information with less time requirements required by schools.

Background to the VPA Position

The VPA position has been determined in the following context:

- Changes to the Plan have created huge workloads for schools with 50+ pages to be completed
- There so many roles to fill that small schools simply cannot cover them
- Many elements could be a reference to a CASES Report rather than retyped into tables
- The map is not a simple task
- It is difficult to manage all of the information, such as colour codes
- It is an overly long and complicated document to complete, which seems impractical as a working plan in response to any actual emergency
- Much of the detail required is not in schools' area of knowledge or they do not have the commensurate information

VPA Position

The VPA advocates for:

- A common sense, practical version of the document- removing the inefficient steps and duplication
- A process to audit how long the document has taken to create
- Have the regional data inserted already (i.e. phone numbers etc) and updated yearly
- To provide schools with assistance- SAMS should print the map off as a JPEG so it can be inserted or a PDF should be attached
- A simple updating process which is not a replication of this original requirement